

## **DFD INTERNAL CORRESPONDENCE**

### Command Officers Meeting Minutes June 3<sup>rd</sup>, 4<sup>th</sup> and 5<sup>th</sup>.

#### **OPERATIONS**

##### **- ADMINISTRATIVE**

- **Probationary Transfers - Class 13-02**
  - **Transfers effective 6/22. Will be posted to transfer page week of 6/9.**
- **Chief Fulton – Cancer Awareness Class**
  - **Class given to Chief officers**
  - **Paper distributed to all Fire Stations via email**
  - **“Taking Action Against Cancer in the Fire Service” is also posted on the DFD Bulletin Board**
- **Wild land 2014 – New Rig to arrive soon, working to have In-Service in July.**
  - **Locations for stationing of the Type 3 rig are under consideration.**
- **Time Trade Policy – Telestaff Codes**
  - **Codes for Disapproved Trades are available in Telestaff.**
  - **Chief’s trades – now synched with Chief’s work hours.**
- **Transfer Policy – Live as of 5/29 FCM-040 and FCM -041**
  - **Convenience Transfers to occur on June 22<sup>nd</sup>.**
  - **Moving to a 3x per year transfer procedure.**
- **Bulletin Board**
  - **Current Events and correspondence are posted to the Bulletin Board.**
  - **All DFD desktops have a shortcut to the Bulletin Board.**
- **Promotions and Transfers**
  - **See current info on the department transfer page under Admin.**
- **House Inspections**
  - **Districts 4 and 7 are scheduled.**
  - **Please notify Operations of District Schedule 30 days out.**

- **Admin – A/C Vandermiller**
  - Ch. Vandermiller is encouraging A/C's to contact him for advice / consult on corrective action needs or concerns.
  - Improvement in communication between Operations and Admin is the goal.
  - Lt. Vredenburg is assigned to the position previously occupied by Lt. Diaz effective 6/8/2014.

## **TRAINING**

- **RIT / Nance In-Service – Notify Chief Shepherd of daily company changes.**
- **TCC Training is Underway**
  - Notify Chief Shepherd each day of actual attendees.
  - Schedule through August has been sent to all Chiefs.
  - Next two phases of Training are IARD and Command and Control.
- **New MultiRae Meter Training coming up**
  - Hamer Team – Training on June 16, 17 and 18
  - All Trucks, Chiefs and select Engine Co's on July 12, 17 and 19.
  - Meters then go in service on all Trucks, R1, Hm1 and E17, E30, and E36.

## **- FIRE PREVENTION**

- **Inspections**
  - Inspection completion progress – Please stay on target.
  - Referrals to Bureau –
    - Company Captains - Make sure to notify District Fire Prevention Chiefs of referrals sent to the Bureau.

## **- SAFETY ISSUES**

- Questions / Concerns

## **SAFETY AND TRAINING**

- **National Fallen Firefighters Video**
  - Each firehouse was issued a DVD.
  - Video is also available on the Bulletin Board
- **June / July In-Service Training – RIT / Nance Drill**

- Takes place from 6/2/2014 to 7/21/2014
- **Fitness Assessments – Underway Districts 2, 3, 6 and 7.**
  - Members may call Lt. Brooks to schedule time to work on assessments at Training.
  - Next year a definitive schedule will be in place for Fitness Assessments that will remain in place moving forward from then on.
  - Current assessments do not include face piece fit testing. Look for this to occur soon.
- **Elevator Training – August 2, 9, and 16.**
  - Training involving an Elevator Company Technician and in collaboration with the DFD conveyances head (Michael Stewart).
  - Covering systems and new changes involving modern design.
  - Involves all Truck Companies and District Chiefs.

## **FIRE PREVENTION BUREAU**

- **Current Issues – Chief Ellis**
  - Referrals – FPB is working on Several Occupancies
- **There is a reminder to view the video of a close call in Phoenix AZ involving bulk storage of CO2.**
  - Located at Downloadable Forms > Operations > Training Resources > Phoenix Near Miss.

## **TECHNICAL SERVICES / DISPATCH**

- **Refuge Area Alarms – Continue to Report Issues.**
  - We are working to determine the cause of false classification of these alarms.
- **Lockouts – Dispatch retains some discretion on the assignment of Lockouts.**
  - i.e. Consideration of elderly persons and extreme weather conditions
- **Working to make sure that fires are consistently broadcast on channel 1 at least one time so other companies are aware.**