

DFD INTERNAL CORRESPONDENCE

Command Officers Meeting Minutes August 12th, 13th, and 14th

OPERATIONS

ADMINISTRATIVE

- Probationary Transfers for Class 13-02 – 3rd House – Effective 8/24/14
- New CO Meters – Capt. Linville. – All meters are now distributed to Companies.
 - The CO SOG has been revised to reflect these new meters.
- QA/QI for Meds
 - When nasal Narcan comes on line, there will be a section in the NFIR to document the administration of the drug.
- OT Matrix – Hiring Procedures – Talked about new system.
- Wild land 2014 – OT Hiring / Pre-hire Considerations
- Vacation Selection
 - Rules for 2015 are under discussion.
- Promotions and Transfers
- Admin – A/C Vandermiller

TRAINING

- TCC Training is Underway
 - Notify Chief Shepherd each day of actual attendees.
 - Schedule through August has been sent to all Chiefs.

FIRE PREVENTION

- **Inspections**
 - **Inspection completion progress – Must be completed by 10/31.**
 - **Referrals to Bureau – Make sure to notify District Fire Prevention Chiefs especially referrals that are submitted using the ipads.**

SAFETY ISSUES

- **Thermal Imaging Cameras – Working with manufacturer to correct power issue.**
 - **See OPS-016-2014**
- **SCBA Pass Devices – getting stuck when wet – Dry out, replace batteries, this will address issue. Keep in mind that the air system and electronics are independent systems. If electronics fail, air system still works.**
- **New Radios – Some isolated stuck mic issues. Looking at ways to help with clip location making the radio seem like it has a high center of gravity.**

SAFETY AND TRAINING

- **Recruit Class – 20 People – Sept. 22nd**
- **Fitness Assessments – Just Completed in Districts 2, 3, 6 and 7.**
- **Elevator Training – completed for Truck Co's and Chiefs - August 2, 9, and 16.**
- **New burn building is close to breaking ground. The anticipated completion date is March 2015**
- **A job-wide In-Service training on Wellness and Behavior Health is expected to start in November.**
- **District Chiefs are asked to send Chief Kmak a list of the District Driving Instructors for all shifts.**

FIRE PREVENTION BUREAU

- **Current Issues – Chief Ellis**
 - **Referrals – FPB is working on Several Occupancies-**

- **Inspections:**
 - **Completion Deadline 10/31/2014**
 - **Chief Ellis reminded all Companies to check the Knox Box keys during inspections of properties that are equipped with the boxes.**
 - **Ipad referrals must be followed up by notifying Officers and Chiefs via email that a referral was sent.**
 - **Operations and FPD are reviewing a system used by Station 8 to schedule inspection appointments.**

TECHNICAL SERVICES / DISPATCH

- **Refuge Area Alarms – Continue to Report Issues.**
- **Chief's Cars – Discussion on the configuration and set-up of the new Chief's cars.**
- **CAD and MCT map updates have not been synched up. It was learned that the MCT's must have a map update "pushed" to the computers and Chief Hynes is going to make sure this happens.**
- **Paper map books are getting out-dated. Ops and Tech services are working together to get new map books for all Companies.**