



FCM 009-2016

FIRE CHIEF MEMORANDUM

DATE: January 13, 2016

TO: All Firefighters

THROUGH: Eric C. Tade, Chief of Department *ECT*
Todd A. Bower, Deputy Chief of Department *TAB*
Steven P. Ellis, Division Chief, Technical Services SPE

FROM: David M. McGrail, Assistant Chief, Technical Services / Fire Dispatch **DMc**

SUBJECT: TECHNICIAN POSITION OPENING IN FIRE DISPATCH

The Technical Services Division / Fire Dispatch will have a Technician position opening starting Sunday, February 21, 2016. Transfer requests for this assignment must be received by Sunday, January 31, 2016.

An assignment in Fire Dispatch is both rewarding and challenging. This position requires an individual with excellent communication skills who is able to multi-task and has the ability to make timely and accurate decisions. The workload is challenging and requires a dedication to the assignment. Fire Dispatchers work closely as a team, so a spirit of cooperation and teamwork are critically important. An assignment as a Fire Dispatcher provides members with the opportunity to enhance an individual's skill set, which can be valuable for advancing your career as well as enabling you to function more effectively at your current rank.

Duties and responsibilities of a Fire Dispatcher include:

- Taking emergency 911 calls from persons in need of help.
- Making timely and accurate decisions as to which resources should be assigned to resolve specific emergencies, and other calls for service.
- Communicating with fire companies via radio, VocAlarm, and MDT.
- Interacting with and assisting members of various City agencies within the Combined Communications Center.

Fire Dispatchers work within a 48-hour work week environment, with an assigned Kelly Day. There are frequent and ongoing opportunities for overtime, along with flexibility in vacation scheduling and usage.

Any firefighter interested in learning more about this assignment should contact me at 720-913-2401. All inquiries will remain confidential. Thank you.

DM:kfc/H/FCM/2016/009-2016 Technician Position Opening in Fire Dispatch

DISPOSITION: Read at Roll Call for three (3) consecutive shifts.

DISTRIBUTION: Suppression and Support Services (*electronic*)