



**FCM-045-2016**

**FIRE CHIEF MEMORANDUM**

**DATE:** April 19, 2016

**TO:** All Members

**THROUGH:** Eric C. Tade, Chief of Department *TAB for ECT*  
Todd A. Bower, Deputy Chief of Department *TAB*  
Joseph L. Gonzales, Division Chief, Fire Prevention *JG*

**FROM:** Manuel Almagure, Assistant Chief, Fire Prevention *MA*

**SUBJECT: TECHNICIAN POSITION IN FIRE PREVENTION**

The Fire Prevention Division is anticipating a Technician position opening in the near future. The opening will potentially be in the Systems Testing Group, but members considering transfer into the Division must be willing to accept an assignment within any of the Division's groups.

An assignment in Fire Prevention is both rewarding and challenging. The position requires individuals with good organizational and communication skills. The workload is challenging and requires a dedication to the assignment. All Fire Prevention functional units work closely together to gain compliance with very difficult, complex issues; a spirit of cooperation and teamwork is critically important. A Fire Prevention assignment provides members with the opportunity to enhance skill sets which can be extremely valuable for advancing your career, as well as enabling you to function more effectively at your current and future ranks.

Duties and responsibilities of this position include:

- Preparation/review of technical reports and orders.
- Completing technical inspections within occupancies throughout the Denver area.
- Research of applicable codes and standards.
- Interacting with and assisting Department Fire Protection Engineers with code violation and compliance issues within a variety of occupancies and property types.
- Educating building owners/managers regarding various life-safety issues and hazards within their occupancies.

- Interacting with and assisting members of other City agencies with code violation and compliance issues.
- Providing occasional training to building/business owners and their employees on the life-safety systems within their respective occupancies.

Fire Prevention personnel work within a 40-hour work-week environment. Within that 40-hour/week framework, members are allowed flexibility in hours worked per day, as well as vacation scheduling and usage.

Any Firefighter interested in learning more about this assignment should contact me at 720-913-3425. Inquiries regarding this position will be kept strictly confidential and in no way will commit an individual to an assignment in the Fire Prevention Division.

Firefighters wishing to request transfer to the Fire Prevention Division should submit their requests before midnight, May 1, 2016.

:kfc/H/FCM/2016/045-2016 Technician Position in Fire Prevention

DISPOSITION: Read at Roll Call for three (3) consecutive shifts.

DISTRIBUTION: Suppression and Support Services (*electronic*)