



FCM-046-2016

FIRE CHIEF MEMORANDUM

DATE: April 22, 2016

TO: Uniformed Members

THROUGH: Eric C. Tade, Chief of Department *ECT*
Todd A. Bower, Deputy Chief of Department *TAB*
Angela R. Cook, Division Chief, Airport Division *AC*

FROM: Mark Allen, Assistant Chief, ARFF Training *MA*

SUBJECT: INVITATION TO ATTEND ARFF 40-HOUR TRAINING, OPEN TO LIEUTENANTS, ENGINEERS, AND FIREFIGHTERS

To allow interested members the opportunity to obtain their FAA ARFF Certification, ARFF Training will hold an Initial ARFF 40-Hour Training Course during the week of July 18 through July 22, 2016 at the ARFF Training Academy at Denver International Airport (DEN). This course is open to DFD personnel.

ARFF and Hazmat Technician certifications for Airport Division transfers override seniority. If all members being considered for the position(s) have equal certification(s), then seniority will determine the member(s) being transferred. ARFF certification is obtained by attending and successfully completing the Initial Forty-Hour ARFF Training Course administered through the ARFF Training Academy.

If you would like to attend this course in an effort to obtain an FAA ARFF Certificate, please complete the attached ARFF Registration Form and return it to Bev Schillinger by May 26, 2016.

It is important to note that class size will be limited to twelve seats. Student selection will be based on need relative to anticipated Airport Division vacancies in a given rank (i.e., Lieutenant, Engineer, and Firefighter) and seniority within those ranks, and enrollment preference will be given to those on the transfer list to DIA. Thus, submission of a registration form does not guarantee enrollment in the class. Members will be notified of their enrollment status by June 1, 2016, through e-mail sent to the member's City e-mail address.

Important considerations for all registrants:

1. Selected members must attend on their own time. Overtime compensation and backfill overtime will not be approved. However, upon transfer to the Airport Division, members that have attended on their own time will receive one 24-hour replacement day.
2. Attendance and successful completion of the Initial 40-Hour ARFF Training Course does not guarantee transfer to the Airport Division.
3. Once selected, those members that cancel without good cause or fail to attend any of the scheduled classes will be placed at the bottom of the waitlist for all future ARFF Course offerings.
4. Recurrent training is required to maintain the ARFF Certification once obtained. This training includes ongoing monthly self-paced training sessions and associated testing on specified material as stipulated by the FAA. Additionally, an annual live-fire training session must be completed at the ARFF Training Academy in July. Applicable FAA regulations dictate that this training must occur within very specific time frames. Failure to adhere to those strict requirements will result in automatic cancellation of the member's ARFF Certificate.
5. Upon acceptance into the class, you will be required to sign and return a Memorandum of Understanding.
6. Additional paid training will be necessary prior to transfer. This series of training events is typically scheduled one to two days per week.

If you have any questions, please do not hesitate to call Bev Schillinger at 303-342-4282.

Attachment: DFD ARFF Class Registration Request Form

BS:kfc/H/FCM/2016/046-2016 Invitation to Attend ARFF 40-hour Training, open to Lieutenants, Engineers, and Firefighters

DISPOSITION: Read at Roll Call for three (3) consecutive shifts.

DISTRIBUTION: Suppression and Support Services (*electronic*)