



FCM 075-2016

FIRE CHIEF MEMORANDUM

DATE: June 22, 2016

TO: All Captains

THROUGH: Eric C. Tade, Chief of Department *ECT*
Todd A. Bower, Deputy Chief of Department *ECT for TAB*

FROM: Steven Ellis, Division Chief, Technical Services *SE*

SUBJECT: OPENING FOR CAPTAIN/QUARTERMASTER OF THE WAREHOUSE

The Technical Services Division is anticipating an opening for the Captain/Quartermaster of the Warehouse in the near future.

The Technical Services Division is looking for a highly motivated individual who is interested in increasing their professional knowledge and experience base. This position's primary function is procurement of goods needed for the day to day operations of the Fire Department. This position also acts as a liaison between the Denver Fire Department and numerous City agencies, as well as companies from the private sector. The candidate must have a solid understanding of inventory control and purchasing, as well as strong budgeting and management skills. Knowledge of firefighting skills and abilities is also necessary as the Quartermaster assists with research and development of all current and future Warehouse inventory items.

This position offers a 40-hour work week, a flexible vacation schedule, and the opportunity for accruing a moderate amount of compensatory time. A minimal amount of after hours on call availability is occasionally required.

Captains interested in learning more about this upcoming opening are asked to contact Division Chief Steven Ellis at 720-913-3446. Inquiries about this assignment will be kept confidential and will not obligate or commit the member to the assignment. Letters of interest are to be directed to the Chief of the Department and the Deputy Chief of the Department through your chain-of-command and shall be received by midnight of June 29, 2016.

SE:kfc/H/FCM/2016/075-2016 Opening for Captain-Quartermaster of the Warehouse

DISPOSITION: Read at Roll Call for three (3) consecutive shifts.

DISTRIBUTION: Suppression and Support Services (*electronic*)