



FCM 081-2016

FIRE CHIEF MEMORANDUM

DATE: June 30, 2016

TO: All Firefighters

THROUGH: Eric C. Tade, Chief of Department *ECT*
Todd A. Bower, Deputy Chief of Department *ECT for TAB*
Steven P. Ellis, Division Chief, Technical Services SPE

FROM: David M. McGrail, Assistant Chief, Technical Services / Fire Dispatch **DMc**

SUBJECT: TECHNICIAN POSITIONS IN FIRE DISPATCH

The Technical Services Division anticipates the possibility of future openings at Fire Dispatch. Firefighters interested in an assignment at Fire Dispatch are encouraged to submit a transfer request as soon as possible.

An assignment in Fire Dispatch is both rewarding and challenging. The positions require individuals with the ability to multi-task and make timely and accurate decisions, with excellent communication skills. The workload is challenging and requires a dedication to the assignment. Fire Dispatchers work closely together as a team. A spirit of cooperation and teamwork is critically important. An assignment as a Fire Dispatcher provides members with the opportunity to enhance skill sets which can be extremely valuable for advancing your career, as well as enabling you to function more effectively at your current and future ranks.

Duties and responsibilities of a Fire Dispatcher include:

- Taking emergency 911 calls from persons in need of help.
- Making timely and accurate decisions as to what resources should be assigned to solve specific emergencies and other calls for service.
- Communicating with fire companies via radio, Vocalarm, and MDT.
- Interacting with and assisting members of other City agencies within the Combined Communication Center.

Fire Dispatchers work within a 48-hour work-week environment, with an assigned Kelly Day. There are frequent and ongoing opportunities for overtime, along with flexibility in vacation scheduling and usage.

Any firefighter interested in learning more about this assignment should contact Chief McGrail at 720-913-2401. All inquiries will remain confidential. Thank you.

DM:kfc/H/FCM/2016/081-2016 Technician Positions in Fire Dispatch

DISPOSITION: Read at Roll Call for three (3) consecutive shifts.
DISTRIBUTION: Suppression and Support Services (*electronic*)