



FCM 086-2016

FIRE CHIEF MEMORANDUM

DATE: July 19, 2016

TO: All Members

THROUGH: Eric C. Tade, Chief of Department *TAB for ECT*
Todd A. Bower, Deputy Chief of Department *TAB*
Desmond G. Fulton, Division Chief, Administration *DGF*
James Hart, Assistant Chief, Administration *JH*

FROM: Gary R. Pierce, Captain, Administration *GP*

SUBJECT: LIEUTENANT OPENING FOR YOUTH FIRE STOP COORDINATOR IN ARSON

Due to an opening in the Fire Investigation Unit (FIU) that has not been filled by a Requested Transfer prior to the 21 days of the transfer date of August 7, 2016, the drafting procedure is now in effect as of July 19, 2016. The Transfer Directive, 1008.00 states that: "For a position identified by the appropriate Division Chief, if no transfer requests are received 21 days prior to the upcoming effective transfer date, or 42 days in the case of Airport Division suppression assignments, all eligible members will have an opportunity to submit a transfer request and the drafting process will be initiated. Recruiting and drafting processes will run concurrently. From the date of notification, members have the opportunity to submit their transfer requests for 7 calendar days. Effective 0000 hours on the 8th calendar day, the senior eligible submitted request of transfer, in accordance with the Transfer Procedure, shall be granted, unless the provisions of Section III of this Transfer Procedure apply. If no transfer requests have been received by 2359 hours on the 7th calendar day, the vacancy will be filled by the drafting process, and notices of transfers will be generated. Any promotion, retirement, or transfer that occurs after 0000 hours on the 8th calendar day within the current 21-day cycle will not be considered for the current effective transfer date."

Based on Transfer Directive 1008.00, if no transfers are submitted by 2359 hours on 07/25/2016, the FIU will notify the member they have selected to be drafted on 07/26/2016. That member will then be transferred on 08/07/2016 and start their assignment at the FIU on 08/08/2016.

If you have any questions, please contact Assistant Chief James Hart.

GP:kfc/H/FCMs/2016/086-2016 Lieutenant Opening for Youth Fire Stop Coordinator in Arson

DISPOSITION: Read at Roll Call for three (3) consecutive shifts.

DISTRIBUTION: Suppression and Support Services (*electronic*)