



**FCM 123-2016**

**FIRE CHIEF MEMORANDUM**

**DATE:** October 25, 2016

**TO:** All Affected Members

**THROUGH:** Eric Tade, Chief of Department *ECT*  
Todd A. Bower, Deputy Chief of the Department *TAB*  
Scott E. Heiss, Safety and Training Division Chief *SEH*

**FROM:** Chad T. Burdorf, Assistant Chief, Safety and Training *CTB*

**SUBJECT: FIRE OFFICER I COURSE**

To be eligible for the 2017 Lieutenant Test, you must have completed either the Officer Development 101 Course or the Fire Officer 1 Certification and the Fire Instructor 1 Certification. If you are not sure if you are eligible to sit for the 2017 Lieutenant Test, please call **Jeff Wilson at Civil Service** to confirm (**720-913-3380**). Only Civil Service can confirm your status, so please do not call Safety and Training.

The Fire Officer 1 course will be held January 9-13, 2017. Please email Assistant Chief Burdorf at [chad.burdorf@denvergov.org](mailto:chad.burdorf@denvergov.org) as soon as possible if you plan to attend this course. The courses will be held as follows:

Session 1: January 9 and 10  
Session 2: January 12 and 13

You must attend one day of each session; note in your email which days you plan to attend, such as:

*January 9 and 12*

The classes will be from 0800 to 1700 hours with an hour break for lunch. The location of the classes will be determined once we get an idea of how many members plan to attend. Interested members will be notified of the location once it is determined.

CB:kfc/H/FCM/2016/123-2016 Fire Officer I Course

DISPOSITION: Read at Roll Call for three (3) consecutive shifts.

DISTRIBUTION: Suppression and Support Services (*electronic*)