



**FCM 129-2016**

**FIRE CHIEF MEMORANDUM**

**DATE:** November 1, 2016

**TO:** Members of Class 15-03, and others interested

**THROUGH:** Eric C. Tade, Chief of Department *ECT*  
Todd A. Bower, Deputy Chief of Department *TAB*  
Scott Heiss, Division Chief, Safety and Training *SH*  
Chad Burdorf, Assistant Chief, Safety and Training *CB*  
Cory DeBaere, Captain, Safety and Training *CD*

**FROM:** Patrick Lopez, Engineer, Safety and Training *PL*

**SUBJECT: NEW DRIVER ORIENTATION FOR CLASS 15-03**

The Safety and Training Division will be holding the New Driver's Orientation class on **December 12<sup>th</sup> (B shift), 13<sup>th</sup> (C shift), and 14<sup>th</sup> (A Shift)** at the Denver Fire Academy, Classroom 3. The course will be held from **0800 to 1200**. This is a one-day course.

This class is **mandatory** for class **15-03** and **optional** for any other individual who would like to become internally certified as an Acting Engineer. For class 15-03, admin leave will be granted; you can attend on your shift or on your own time (without pay). All others must attend on their own time.

If you have any questions, please feel free to contact me at 720-865-4081 or at [Patrick.Lopez@denvergov.org](mailto:Patrick.Lopez@denvergov.org)

PL:kfc/H/FCM/2016/129-2016 New Driver Orientation for Class 15-03

DISPOSITION: Read at Roll Call for three (3) consecutive shifts.  
DISTRIBUTION: Suppression and Support Services (*electronic*)