Denver Fire Department
Office of the Fire Chief

745 West Colfax Avenue
Denver, CO 80204
p: 720.913.3424
f: 720.913.3597
www.denvergov.org/fire

FCM 008-2018

FIRE CHIEF MEMORANDUM

DATE: January 25, 2018

TO: All Uniformed Members

THROUGH: Eric C. Tade, Chief of Department ***ECT***
Todd A. Bower, Deputy Chief of Department ***ECT for TAB***
Desmond G. Fulton, Division Chief, Administration ***DGF***
David Borelli, Assistant Chief, Administration ***DB***

FROM: Gary R. Pierce, Captain, Administration ***GRP***

SUBJECT: **ASL VACATION, KELLY DAY DESIGNATIONS, AND MEMBERS RETIRING IN 2019**

To accommodate all members of the Department, the Administration Division will open the period for ASL Vacation options, Kelly Day preferences, and Retiring members to waive number of vacation days for 2019. This will be available during the months of February through September 23, 2018. These selections can be made on the DFD Web Tools under Member Tools by clicking on My DFD, then Login using your F# and last four numbers of your Social Security number and the first letter of your last name. Click on the drop down arrow and find My ASL Options, Kelly Day Preferences, and Retiring Next Year. Members will be able to make changes through September 23, 2018, at which time it will be locked down to program vacation selections for 2019. Any member needing assistance should contact the Administration Division.

GRP:kfc/H/FCM/2018/008-2018 ASL Vacation, Kelly Day Designations, and Members Retiring in 2019

DISPOSITION: Read at Roll Call for three (3) consecutive shifts.
DISTRIBUTION: Suppression and Support Services *(electronic)*