

District Chief Meeting Agenda
August 9th, 10th, 11th 2017 Meeting

Servant Leadership

- Servant Leadership Class update from Chief Tade
- This class was put together by the Leadership Committee and will be given to all members by their District Chief's and members of the Leadership Committee.

Administration Updates from Division Chief Fulton

- Arson/Internal Affairs is moving to #10 Galapago on August 26th.
- Arson is working on adding a K-9 unit. This is still in the approval process with City Council.
- Internal Correspondence needs to go through the chain of command. All written communications need to be sent and initialed through your chain. Emails with the chain of command copied in the communication is acceptable.
- We are not allowed to record activities on the job including dash cams. Any video obtained on the job can be obtained by the public through the discovery process. Please reference Department Directive 1043.00 the Social Media Policy with questions.
- As a reminder, there is always a chance that we are being recorded by the public. Be professional in everything you do.
- We will be enforcing the backing policy. There is always potential for discipline for not following this policy.
- Update on pending discipline cases. There are 11 pending investigations right now that are being reviewed under the new discipline matrix.

Dispatch and Response Items

- EMS Response - Code 10 response for fire rigs versus Code 9 response for DHMC. Example of this is on calls to a fracture, falls or anything involving minors. We respond code 10 to these regardless of how DHMC responds.
- 911 hang up responses should be a police call. Rigs should be able to add police and DHMC to a call even when they are still in route if they see this nature code or something that might be a 911 hang up.

Overtime

- It is the member's responsibility to notify their Officer, District Chief, or Shift Commander if they are not eligible for overtime and were already contacted to work.
- Maximum number of hours a member can work is 48.
- If signed up available answer your phone. The Shift Commander might call you directly to offer overtime.
- Remove your name from the picklist if you are not going to accept overtime.

Ready Reserve

- Rigs going out of service for mechanical reasons must use a ready reserve if they will be out for more than 2 hours.

Live MUM

- The District Chief and Shift Commander need to know if rigs are going out of service.
- Rig should also communicate better with other surrounding rigs. Example: One rig going for fuel at the same time others go to the store while another rig goes out of service training leaving a hole in the district.
- The Officer should call the District Chief, who will call the Shift Commander.

EMS Quality Assurance

- Melissa Miccio has been hired to assist with the quality assurance for EMS reporting.
- Written components of the medical reports will be reviewed starting after the report writing class next month. Feedback will be given for written reports in the future.

Turnout Times

- After 3 months of non-compliance, a letter will be required from Company Officer to Division Chief of Operations.
- After 4 months of non-compliance, the Company Officer will be required to meet with Division Chief Drennan.
- District Chief's need to show the times from all shifts to the rig Captains.
- Lt's who were below 90% should cc: Captains on the email
- Auto accidents are considered a fire related call for turnout times because you are required to put your PPE on.

Littleton Fire/Mutual Aid

- Littleton Fire is asking that we check in with their incident commander before going to work on any fire in the City of Littleton.
- We are working on getting a Littleton radio installed in the Shift Commanders vehicle so we can monitor during an incident. Littleton incident commanders have extra radios in their vehicle they can give to crews.
- Be ready to go to work when responding to an incident. We are dispatched for structural protection.

Event Command

- We are working on a program to have Command Officer's on site of large events to prepare for a large incident, Examples are Mile High Stadium and Coors Field.
- They will have a radio and will help coordinate incoming rigs if needed.
- Captain Buccieri is working on an operational plan on how this will work.
- The Fire Prevention or detail members will still be on site as normal.
- These events will normally be on TAC8 for any incident. Incoming District Chief's might become Fire Branch Director and could work on their District's TAC channel. The unified command would stay on TAC8.

Rescue 2

- Hamer 1 will become Rescue 2 as of January 12, 2018
- Primary HazMat including Alpha Entry team will be out of Station 9.
- Stipulation agreements will be effective September 1st.

Acting Lieutenant's/Acting Engineer's

- All members should be able to go into Telestaff and see if they are eligible to act as an officer or engineer. This should be fully up to date this week.
- Telestaff doesn't differentiate between being able to drive an engine or a truck. The member must notify their District Chief if they are not qualified to drive a rig.

NFIRS

- Complete all incident reports for this year by August 15th
- This information is being used for budget proposals.

Target Solutions

- All members must be logged in and signed up in the system by August 15th.