

# Denver Fire Department

## Incident Action Plan



<b>Incident Name</b>	<b>COVID-19 - DFD</b>
<b>Incident Type</b>	<b>Pandemic</b>
<b>Incident Location</b>	<b>Denver</b>
<b>Incident Commander</b>	<b>Deputy Chief Desmond Fulton</b>
<b>Operational Period Begin</b>	<b>March 17, 2020 0700 MST</b>
<b>Operational Period End</b>	<b>March 18, 2020 0700 MST</b>
<b>Operations Period Number</b>	<b>4</b>

# INCIDENT OBJECTIVES (ICS 202)

1. Incident Name: COVID - 19 DFD	2. Operational Period: Date From: 3/17/20 Time From: 0700	Date To: 3/18/20 Time To: 0700
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**3. Objective(s):**

1. Provide for protection from current and future risks of exposure to all Department uniform and non-uniform personnel.
2. Provide the most current treatment and isolation/quarantine procedures for potentially exposed uniform and non-uniform personnel.
3. Review, revise and strengthen Level 1, 2 and 3 Contingency Plans for maintaining Department Mission Essential Functions.
4. Ensure preparations and procedures are in place for activation of the Contingency Plans.
5. Maintain communication with City and County leadership for current situation status, objectives, and direction.
6. Ensure timely internal distribution of accurate information and direction to all Department uniform and non-uniform personnel.

**Effective Immediately: On all medical calls that require a 6-foot distance breach, only one member will approach the patient with mandatory respiratory PPE of M-95, P-100, or SCBA on air.**

**EXCEPTION: If patient requires life-saving interventions, all members within the 6-foot breach are required to wear the above noted PPE as a minimum.**

**Dispatch will no longer be identifying Code19C calls. Dispatch will now only be asking the following questions in ProQA:**

- **Has the caller had a cough or fever in the last week (7 days)?**
  - /SYMY, translates to >>>>>SYMPTOMS – YES: followed by cough or fever or both
  - /SYMN, translates to >>>>>SYMPTOMS - NO


**4. Operational Period Command Emphasis:**

1. Ensure PPE is distributed to all firehouses; and that accountability and distribution tracking measures are in place.
2. Ensure that the IAP and all guidance documents are communicated to all uniform and non-uniform personnel daily.
3. Maintain established daily meeting schedule and transfer of information.
4. Evaluate the potential and logistics for providing isolation/quarantine facilities for exposed members with at-risk family members at home.
5. All external requests for information will be referred to PIO Captain Pixley who will coordinate all messaging with the CCD leadership.
6. Make resources available to the membership for individual and family support as well as emotional wellness.

**General Situational Awareness**

The Fire Department's Command Staff will continue to base all plan development on the direction provided by the CCD leadership and the Denver Department of Public Health & Environment (DDPHE). All planning and direction will focus on the potential escalation of the event.

7. Prepared by: Name: J. Krugman \_\_\_\_\_ Position/Title: PSC \_\_\_\_\_ Signature: \_\_\_\_\_

8. Approved by Incident Commander: Name: Desmond Fulton \_\_\_\_\_ Signature: 

ICS 202	IAP Page ___1'___	Date/Time: _____
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# Objective 1 Key Messaging As of March 17, 2020

## March 17, 2020

- A. All Fire Prevention inspections with the following exceptions are suspended indefinitely:
  - a. DEN inspections
  - b. Life Safety.
  - c. TCO/CO and Acceptance Testing
- B. Special Detail Program suspended
- C. Fire watch by uniformed FP personnel is suspended. Businesses will utilize Licensed and Insured personnel or on-site personnel
- D. Training Class 2020-1 will be on-line delivery only until March 30, 2020
- E. Training Class 2020-2 will be on a split schedule, with one morning and one afternoon class until further notice.

## March 16, 2020

- A. No outside visitors including friends and family members are permitted in any firehouse or DFD facility or on or in any apparatus until further notice.
- B. Firehouse personnel will avoid all external public interaction to minimize the potential for exposure.

## March 13-16, 2020

- A. Per City guidance, the Denver Fire Department is canceling community outreach to include fire trucks at community events, fire station tours, fire safety talks, safety trailers, and department ride-alongs until further notice.
- B. Effective immediately, all DFD Career Service personnel will be working within a modified schedule at the discretion of their Division through 3/27/2020. We will work to assure there are no work interruptions as the Department progresses through the event. All employees will retain access to e-mail and phone for communication.

## ORGANIZATION ASSIGNMENT LIST (ICS 203)

<b>1. Incident Name:</b> COVID-19 DFD		<b>2. Operational Period:</b> Date From: 3/17/20 Time From: 0700		<b>Date To:</b> 3/18/20 <b>Time To:</b> 0700	
<b>3. Incident Commander(s) and Command Staff:</b>			<b>7. Operations Section:</b>		
IC/UCs	Fulton, Desmond	Chief	Murphy, Robert		
		Deputy			
Deputy	Nuanes, Ryan				
Safety/Medical	Buccieri, Scott/Miccio, Melissa	<b>Branch</b>	<b>Operations</b>		
Public Info. Officer	Pixley, Greg	Branch Director	Shift Commanders	Land Side	
Liaison Officer	Lara, Adriana	Deputy			
<b>4. Agency/Organization Representatives:</b>			Division/Group		
Agency/Organization	Name	Division/Group			
		Division/Group			
		Division/Group			
		Division/Group			
		Division/Group			
		<b>Branch</b>	<b>DEN</b>		
		Branch Director	Bray, Russ	Air Side	
		Deputy			
<b>5. Planning Section:</b>			Division/Group		
Chief	Krugman, Jim/Almaguer, Manny	Division/Group			
Deputy		Division/Group			
Resources Unit		Division/Group			
Situation Unit		Division/Group			
Documentation Unit	Adams, Marissa	<b>Branch</b>	<b>EOC</b>		
Demobilization Unit		Fire Branch	Buccieri, Scott		
Technical Specialists		Fire Branch	Linville, Jeff		
		Fire Branch	Mitchell, Warren		
		Division/Group			
		Division/Group			
		Division/Group			
<b>6. Logistics Section:</b>			Division/Group		
Chief	Vigil, Jeremy	Division/Group			
Deputy		<b>Branch</b>	<b>Human Resources</b>		
<b>Support Branch</b>		Career Service	Eberhard, David		
Director					
Supply Unit					
Facilities Unit					
Ground Support Unit					
<b>Service Branch</b>					
Director					
Communications Unit					
Medical Unit					
Food Unit					
<b>8. Finance/Administration Section:</b>			Chief		
		Moeder, Wendi			
		Deputy	Cummings, Chanee		
		Time Unit			
		Procurement Unit			
		Comp/Claims Unit			
		Cost Unit			
<b>9. Prepared by: Name:</b> J. Krugman		<b>Position/Title:</b> PSC		<b>Signature:</b>	
<b>ICS 203</b>	<b>IAP Page</b> <u>  2  </u>	<b>Date/Time:</b> _____			

## ASSIGNMENT LIST (ICS 204)

<b>1. Incident Name:</b> COVID-19 DFD		<b>2. Operational Period:</b> Date From: 3/17/20      Date To: 3/18/20 Time From: 0700      Time To: 0700		<b>3.</b> Branch: Land Side										
<b>4. Operations Personnel:</b> <u>Name</u> <u>Contact Number(s)</u> Operations Section Chief: <b>Murphy, Robert</b> <b>303.884.6549</b> Branch Director: <b>Shift Commanders</b> Division/Group Supervisor: _____			Division:  Group:  Staging Area:											
<b>5. Resources Assigned:</b>				Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information										
Resource Identifier	Leader	# of Persons	Contact (e.g., phone, pager, radio frequency, etc.)											
Haberkorn, C.J.			303.709.1218											
Kmak, Bob			303.709.1218											
Morelli, Troy			303.709.1218											
<b>6. Work Assignments:</b> <ul style="list-style-type: none"> <li>Monitor day-to- day primary functions of the Operations Division</li> <li>Assure critical PPE and procedures for potential COVID-19 patients is distributed and followed</li> <li>Begin assessment of Contingency Plan activation trigger points as it relates to station closures.</li> </ul>														
<b>7. Special Instructions:</b>														
<b>8. Communications (radio and/or phone contact numbers needed for this assignment):</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%; border-bottom: 1px solid black;">Name/Function</td> <td style="width: 65%; border-bottom: 1px solid black;">Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</td> </tr> <tr> <td style="border-bottom: 1px solid black;">/</td> <td style="border-bottom: 1px solid black;"> </td> </tr> <tr> <td style="border-bottom: 1px solid black;">/</td> <td style="border-bottom: 1px solid black;"> </td> </tr> <tr> <td style="border-bottom: 1px solid black;">/</td> <td style="border-bottom: 1px solid black;"> </td> </tr> <tr> <td style="border-bottom: 1px solid black;">/</td> <td style="border-bottom: 1px solid black;"> </td> </tr> </table>					Name/Function	Primary Contact: indicate cell, pager, or radio (frequency/system/channel)	/		/		/		/	
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/														
<b>9. Prepared by:</b> Name: J Krugman      Position/Title: PSC      Signature:														
ICS 204	IAP Page <u>  3  </u>	Date/Time: _____												


## ASSIGNMENT LIST (ICS 204)

<b>1. Incident Name:</b> COVID-19 DFD		<b>2. Operational Period:</b> Date From: 3/17/20      Date To: 3/18/20 Time From: 0700      Time To: 0700		<b>3.</b> Branch: Air Side										
<b>4. Operations Personnel:</b> <u>Name</u> <u>Contact Number(s)</u> Operations Section Chief: <b>Murphy, Robert</b> <b>303.884.6549</b> Branch Director: <b>Bray, Russ</b> <b>303.944.4005</b> Division/Group Supervisor: _____		Division:  Group:  Staging Area:												
<b>5. Resources Assigned:</b>				Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information										
Resource Identifier	Leader	# of Persons	Contact (e.g., phone, pager, radio frequency, etc.)											
<b>6. Work Assignments:</b> <ul style="list-style-type: none"> <li>Monitor day-to- day primary functions of DEN</li> <li>Assure critical PPE and procedures for potential COVID-19 patients is distributed and followed if needed.</li> <li>Provide status and updates related to COVID-19 at DEN to the Operations Section Chief and C&amp;GS.</li> </ul>														
<b>7. Special Instructions:</b>   														
<b>8. Communications (radio and/or phone contact numbers needed for this assignment):</b> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%; border-bottom: 1px solid black;">Name/Function</td> <td style="width: 65%; border-bottom: 1px solid black;">Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</td> </tr> <tr> <td style="border-bottom: 1px solid black;">/</td> <td style="border-bottom: 1px solid black;"> </td> </tr> <tr> <td style="border-bottom: 1px solid black;">/</td> <td style="border-bottom: 1px solid black;"> </td> </tr> <tr> <td style="border-bottom: 1px solid black;">/</td> <td style="border-bottom: 1px solid black;"> </td> </tr> <tr> <td style="border-bottom: 1px solid black;">/</td> <td style="border-bottom: 1px solid black;"> </td> </tr> </table>					Name/Function	Primary Contact: indicate cell, pager, or radio (frequency/system/channel)	/		/		/		/	
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<b>9. Prepared by: Name:</b> J Krugman <b>Position/Title:</b> PSC <b>Signature:</b>														
ICS 204	IAP Page <u>  4  </u>	Date/Time: _____												

## ASSIGNMENT LIST (ICS 204)

<b>1. Incident Name:</b> COVID-19 DFD		<b>2. Operational Period:</b> Date From: 3/17/20      Date To: 3/18/20 Time From: 0700      Time To: 0700		<b>3.</b> Branch: EOC Fire
<b>4. Operations Personnel: Name</b>		<b>Contact Number(s)</b>		<b>Division:</b>
Operations Section Chief: <b>Murphy, Robert</b>		<b>303.884.6549</b>		<b>Group:</b>
Branch Director:				<b>Staging Area:</b>
Division/Group Supervisor:				
<b>5. Resources Assigned:</b>				<b>Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information</b>
<b>Resource Identifier</b>	<b>Leader</b>	<b># of Persons</b>	<b>Contact (e.g., phone, pager, radio frequency, etc.)</b>	
Linville, Jeff			303.667.3232	EOC
Buccieri, Scot			720.232.0187	EOC
Mitchell, Warren			720.220.4436	EOC
<b>6. Work Assignments:</b>				
<b>Schedule:</b>				
<ul style="list-style-type: none"> <li>• Monday – Thursday: Jeff Linville</li> <li>• Friday: Scott Buccieri</li> <li>• Swing: Warren Mitchell</li> </ul>				
Serve as conduit between the EOC and Command and General Staff on issues related to purchasing, finance, 911, and resource mobilization if needed.				
<b>7. Special Instructions:</b>				
<b>8. Communications (radio and/or phone contact numbers needed for this assignment):</b>				
<b>Name/Function</b>		<b>Primary Contact: indicate cell, pager, or radio (frequency/system/channel)</b>		
/				
/				
/				
/				
<b>9. Prepared by: Name:</b> J. Krugman <b>Position/Title:</b> PSC <b>Signature:</b>				
<b>ICS 204</b>	<b>IAP Page</b> <u>  5  </u>	<b>Date/Time:</b> _____		

## ASSIGNMENT LIST (ICS 204)

<b>1. Incident Name:</b> COVID-19 DFD		<b>2. Operational Period:</b> Date From: 3/17/20      Date To: 3/18/20 Time From: 0700      Time To: 0700		<b>3. Branch:</b> Human Resources
<b>4. Operations Personnel: Name</b>		<b>Contact Number(s)</b>		<b>Division:</b>
Operations Section Chief: <b>Murphy, Robert</b>		303.884.6549		<b>Group:</b>
Branch Director: <b>David Eberhard</b>		720.607.5878 (c)		<b>Staging Area:</b>
		720.913.3408 (w)		
<b>5. Resources Assigned:</b>			# of Persons	Reporting Location, Special Equipment and Supplies, Remarks, Notes, Information
Resource Identifier	Leader	Contact (e.g., phone, pager, radio frequency, etc.)		
<b>6. Work Assignments:</b>				
<ul style="list-style-type: none"> <li>• Serve as the conduit for the Career Service employees to the C&amp;GS on issues related to modified work schedules, work-at-home, technology needs, pay, and other HR related topics.</li> </ul>				
<b>7. Special Instructions:</b> Technology Bulletins concerning work from home:				
<p>Much of the technology we use in the city is accessible via the internet from a remote location on any device (city-issued or personal). In response to COVID-19, there are three options for working remotely from home:</p> <ol style="list-style-type: none"> <li>1. <b>Do nothing.</b> If you have been and are currently able to work from home, please continue to do so.</li> <li>2. <b>Take home your desktop.</b> If you have approval from your manager to work from home but do not have a city-issued laptop, you can take home your desktop and any accessories that go with it. Before taking your computer home, please follow <a href="#">these instructions</a>, submit a <a href="#">SupportNow ticket</a>, and call the Service Desk at 720-913-4357 if you need additional help.</li> </ol> <p><b>Use your own device.</b> If you have a personal device you would like to use for remote work and have approval from your manager to work from home, you will be required to install additional software. Please follow <a href="#">these instructions</a>, submit a <a href="#">SupportNow ticket</a>, and call the Service Desk at 720-913-4357 if you need additional help.</p> <p style="color: red; font-weight: bold;">ANYONE FROM DFD WANTING TO TAKE HOME A DESKTOP COMPUTER MUST GO THROUGH YOUR CHAIN OF COMMAND FOR APPROVAL. FINAL APPROVALS WILL BE DETERMINED BY DIVISION CHIEF VIGIL</p> <p><b>During this time of work from home the following should be adhered to:</b></p> <ol style="list-style-type: none"> <li>1. Employees must read and respond to emails as they would if they were in the office.</li> <li>2. Employees are still expected to attend scheduled meetings, whether via phone or Skype</li> <li>3. Daily update to immediate supervisor of completed tasks, issues and barriers to task completion provided via email</li> <li>4. Any deviation from normal work schedule should be pre-approved by immediate supervisor</li> <li>5. Any time unavailable to perform work duties during normal business hours should be documented as PTO/VAC just as if you were missing time in the office</li> </ol>				
<b>9. Prepared by:</b> Name: J.Krugman _____ Position/Title: PSC _____ Signature: 				
ICS 204	IAP Page <u>  6  </u>	Date/Time: _____		



## MEDICAL PLAN (ICS 206)

<b>1. Incident Name:</b> COVID -19 DFD	<b>2. Operational Period:</b> Date From: 03/17/2020 Date To: 03/18/2020 Time From: 0700 Time To: 0700
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3. Medical Aid Stations:			
Name	Location	Contact Number(s)/Frequency	Paramedics on Site?
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No
			<input type="checkbox"/> Yes <input type="checkbox"/> No

4. Transportation (indicate air or ground):			
Ambulance Service	Location	Contact Number(s)/Frequency	Level of Service
Denver Heath Paramedics	777 Bannock St Denver	(303) 602-2566	<input checked="" type="checkbox"/> ALS <input type="checkbox"/> BLS
Northglenn Ambulance	5650 Holly St Commerce City	(303) 451-6882	<input checked="" type="checkbox"/> ALS <input type="checkbox"/> BLS
Action Care Ambulance	14854 E Hinsdale Ave Centennial	(720) 870-4700	<input checked="" type="checkbox"/> ALS <input type="checkbox"/> BLS
South Metro Fire/Rescue	9195 E Mineral Ave Centennial	(720) 989-2000	<input checked="" type="checkbox"/> ALS <input type="checkbox"/> BLS

5. Hospitals:							
Hospital Name	Address, Latitude & Longitude if Helipad	Contact Number(s)/Frequency	Travel Time		Trauma Center	Burn Center	Helipad
			Air	Ground			
Denver Health	777 Bannock St Denver	(303) 602-2566			<input checked="" type="checkbox"/> Yes Level: <u>1</u>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Swedish	601 E Hampden Ave Englewood	(303) 788-5000			<input checked="" type="checkbox"/> Yes Level: <u>1</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Saint Josephs	1375 E 19th Ave Denver	(303) 812-2000			<input checked="" type="checkbox"/> Yes Level: <u>4</u>	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
UC Health	12605 E 16th Ave Denver	(720) 848-0000			<input checked="" type="checkbox"/> Yes Level: <u>1</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Childrens Hospital	13123 E 16th Ave Denver	(720) 777-1234			<input checked="" type="checkbox"/> Yes Level: <u>1</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

<b>6. Special Medical Emergency Procedures:</b>
Denver Department of Public Health and Environment (DDPHE) 720-913-1311
Please see COVID-19 Non-Transport Protocol in Addendum.
<input type="checkbox"/> Check box if aviation assets are utilized for rescue. If assets are used, coordinate with Air Operations.

<b>7. Prepared by (Medical Unit Leader):</b> Name: <u>Melissa Miccio</u> Signature: <u></u>
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<b>8. Approved by (Safety Officer):</b> Name: _____ Signature: _____
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ICS 206	IAP Page <u>7</u>	Date/Time: _____
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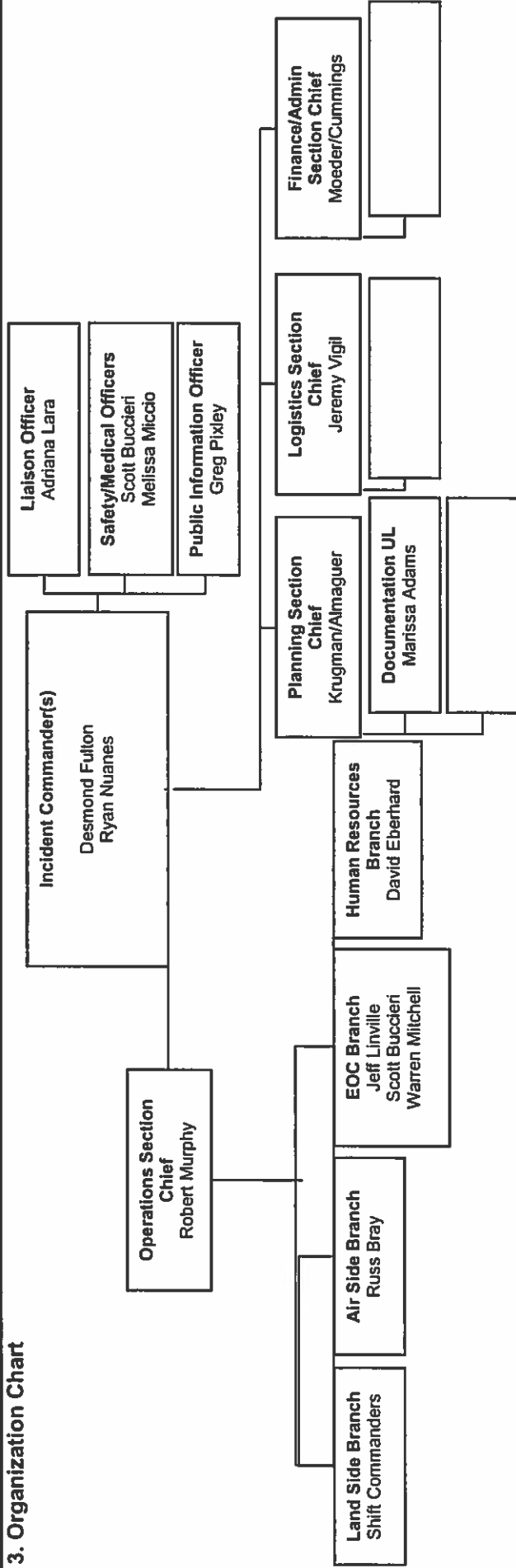
# INCIDENT ORGANIZATION CHART (ICS 207)

1. Incident Name: COVID-19 DFD

2. Operational Period: Date From: 3/17/2020  
Time From: 0700

Date To: 3/18/2020  
Time To: 0700

## 3. Organization Chart

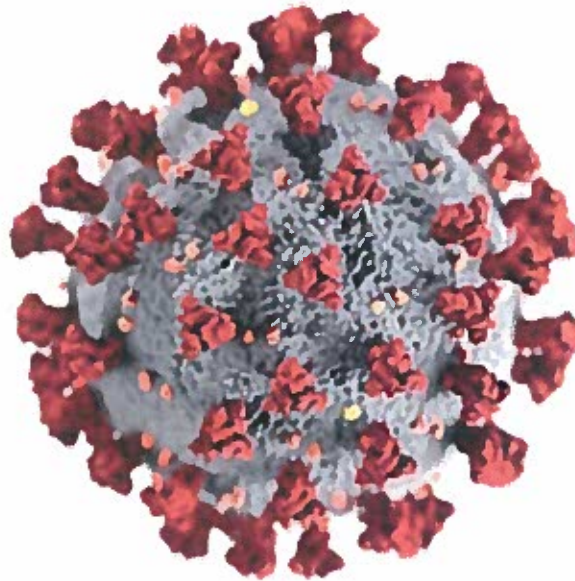


## SAFETY MESSAGE/PLAN (ICS 208)

1. Incident Name: COVID-19 DFD	2. Operational Period: Date From: 3/17/20 Time From: 0700	Date To: 3/18/20 Time To: 0700
3. Safety Message/Expanded Safety Message, Safety Plan, Site Safety Plan:		
<ul style="list-style-type: none"> <li>• <b>Dispatch will no longer be utilizing CODE19C. Dispatch will now only be asking the following question in ProQA:</b>  <div style="margin-left: 20px;"> <p><b>Has the caller had a cough or fever in the last week (7 days)?</b>            /SYMY = SYMPTOMS – YES: <i>followed by cough or fever or both</i>            /SYMN = SYMPTOMS - NO</p> </div> </li> <li>• Be extremely vigilant if a patient presents with signs of lower respiratory infections such as fever, cough, shortness of breath and breathing difficulties. <b>Do not solely rely on dispatch information; treat patients as potentially exposed until the following sample questions have been asked:</b> <ul style="list-style-type: none"> <li>○ Have you traveled recently?</li> <li>○ Do you have respiratory issues?</li> <li>○ Do you have a fever?</li> </ul> </li> <li>• If there is a possibility of a COVID-19 patient, please stage and wait until the arrival of the responding ALS unit to determine the best approach/action to deal with the patient, unless crews have indications of possible immediate life-threatening event occurring. Maintain a slow, methodical, and thought out approach to deal with suspected COVID patients.</li> <li>• Take the time to donn the appropriate medical PPE which includes N-95 or P-100 half masks, gowns, gloves, and eye protection. As a last resort use SCBA. <b>Do not</b> throw away N-95 masks after use rather place them in a Ziplock bag (or biobag) and deliver to District Chiefs for later decontamination.</li> <li>• <b>Do not</b> bring the ESO tablets into contact with a potential patient. Unless medical interventions are needed, leave all medical bags and oxygen at the door.</li> <li>• Minimize the number of DFD members treating the patient (1 instead of 4) and maintain at least 6 feet of distance from the patient. Either hand or toss a surgical mask to the patient to minimize exposure.</li> <li>• For suspected COVID-19 patients, <b>do not</b> place them on a non-rebreather mask <b>unless</b> the patient is presenting hypoxic. If a non-rebreather is used, place a surgical mask over the non-rebreather.</li> <li>• Consider contacting the patient via a cell phone from the rig. This provides an additional opportunity to limit exposure while asking questions.</li> </ul> <p style="margin-top: 20px;"><b>Please refer to the IAP Addendum for additional COVID-19 information and procedures.</b></p>		
4. Site Safety Plan Required? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> Approved Site Safety Plan(s) Located At:		
5. Prepared by: Name: J. Krugman _____ Position/Title: PSC _____ Signature: _____		
ICS 208	IAP Page <u>  9  </u>	Date/Time: _____

# Denver Fire Department

## *Communications Plan Addendum to IAP*



<b>Incident Name</b>	<b>COVID-19-DFD</b>
<b>Incident Type</b>	<b>Pandemic</b>
<b>Incident Location</b>	<b>Denver</b>
<b>Incident Commander</b>	<b>Deputy Chief Desmond Fulton</b>
<b>Operational Period Begin</b>	<b>March 17<sup>th</sup>, 2020 0700 MST</b>
<b>Operational Period End</b>	<b>March 18<sup>th</sup>, 2020 0700 MST</b>
<b>Operations Period Number</b>	<b>4</b>

**DFD IAP**  
**Addendum Documents**  
(as of March 17, 2020)

1. Press Release – Mayor Hancock Denver COVID-19 Update (New 3/16/2020)
2. Denver Fire Department Personnel Guidance – COVID 19 Response
3. COVID-19 Non-Transport Protocol (New 3/16/2020)
4. COVID-19 Symptoms Decision Tree
5. CCD Risk Assessment and Public Health Decision Making Tree
6. DFD Behavioral Health Resources

From: JIC\_Manager <[JIC\\_Manager@denvergov.org](mailto:JIC_Manager@denvergov.org)>  
Sent: Monday, March 16, 2020 2:00 PM  
To: Esquilin-Garcia, Loa A. - OEM Marketing and Communications Prof  
Subject: Press Release - CITY AND COUNTY OF DENVER COVID-19 RESPONSE UPDATE



1437 Bannock St.  
Denver, CO 80202  
p: 720.865.7695  
[JIC\\_news@denvergov.org](mailto:JIC_news@denvergov.org)

## CITY AND COUNTY OF DENVER COVID-19 RESPONSE UPDATE

Denver – Mayor Michael B. Hancock today announced important updates to the City and County of Denver’s response to COVID-19. The order also includes the closure of all restaurants and bars, except airport concessioners, to onsite seating, effective 8 a.m. on Tuesday, March 17, for eight weeks until May 11. Delivery, carry-out and drive-through services are still permitted and encouraged. The Denver Department of Public Health & Environment will continuously monitor the situation.

The amended order with new closure periods covers all previous [closure announcements](#) the city has made to this point, and may change in the future.

“We know these increased measures have an impact on people’s day-to-day lives, and our local businesses are being hit hard, but these are steps we must take in order to do our part to reduce people’s exposure to this virus,” Mayor Hancock said. “With these increased measures, our primary focus remains on supporting the vulnerable populations who will be most affected, and the service providers who are working overtime to help them right now.”

To support neighbors experiencing homelessness, Denver is working through existing partnerships with community-based service providers, communicating daily with partners providing overnight shelter, day shelter, street outreach, permanent supportive housing, harm reduction, and caring for other basic needs like food, showers, and laundry. These partners need volunteers, supplies, and donations – and especially personal protective equipment and cleaning supplies.

Residents who are young, healthy and showing no signs or symptoms of the virus can assist providers, both large and small, as volunteers to help prepare meals, distribute supplies, and help keep our shelter facilities clean and safe for our guests and workers. The City and County of Denver has partnered with Mile High United Way to make it easy to help. Visit [unitedwaydenver.org/COVID-relief](https://unitedwaydenver.org/COVID-relief).

Not everyone is able to volunteer in person, so a donation account is already established to accept donations to help our shelters and other service providers purchase much-needed supplies. Just visit <https://secure.donationpay.org/milehighunitedway/HHSF.php> and our partners at the Mile High United Way will take it from there. No matter how you contribute, the community is grateful for your support.

Residents who wish to donate cleaning supplies or masks can drop them off at La Alma Lincoln Park (880 Newport St) and Martin Luther King, Jr. Recreation Centers (1325 W. 11th Ave.) from 1 – 4 p.m. Monday-Friday.

The city is working on multiple options to ensure that everyone has someplace safe and clean to go to, including the city's existing real estate inventory and other available facilities to ensure enough space for supplemental shelter and activated respite care.

Denver has installed handwashing stations throughout the city, distributed maps of their locations. The Wellness Winnie continues to distribute wellness kits and behavioral health support.

Denver is also partnering with Denver Public Schools to ensure youth 18 and under continue to receive food assistance while schools are closed. DPS will offer free, grab-and-go-style breakfast and lunch to students at 11 school locations throughout the city. Dinners will be served in a similar fashion at 18 recreation centers throughout the city. Meal service begins today and will continue through Friday, April 3. For times and locations, visit the DPS website: [www.dpsk12.org](http://www.dpsk12.org). Anyone in need of food assistance benefits through the federal Supplemental Nutrition Assistance Program (SNAP) can apply through [colorado.gov/peak](http://colorado.gov/peak).

To further protect the public health and safety of the community, and to help limit the spread of COVID-19, Denver's motor vehicle branches will be closed to the public beginning Monday, March 16 until further notice. This will provide a grace period for expired vehicle registrations and for newly purchased vehicles that have not yet been registered through April 9, 2020 while the Governor's State of Emergency declaration is in effect. Residents are urged to use online motor vehicle services available at [www.denvergov.org/dmv](http://www.denvergov.org/dmv).

The Denver Sheriff Department will temporarily redeploying sheriff deputies away from evictions to other areas of need within the department. The department, in partnership with the county courts and to increase social distancing in our jails, will also not book certain low-level, non-violent arrestees into the jails.

###

## **Denver Fire Department Personnel Guidance Response to Potential Cases of Coronavirus Disease 2019 (COVID-19 - DFD)**

**Coronavirus disease 2019 (COVID-19)** is a respiratory illness that can spread from person to person. Patients with COVID-19 have had mild to severe respiratory illness. The virus is thought to spread mainly from person-to-person via respiratory droplets among close contacts. Respiratory droplets are produced when an infected person coughs or sneezes and can land in the mouths or noses, or possibly be inhaled into the lungs, of people who are nearby.

For personnel performing **daily routine activities**, the immediate health risk is considered low.

**If you encounter an individual who you suspect to have COVID-19 or who self-identifies as having COVID-19, you should first:**

- **Try to maintain a distance of at least 6 feet, if possible.**
- Have them treated and transported by Emergency Medical Service/ambulance to a healthcare facility, if possible.

**If you must come into close contact with a suspected COVID-19 case, you MUST wear personal protective equipment (PPE).**

- Close contact is defined as being within approximately 6 feet, or Having direct contact with body fluids (e.g., blood, phlegm, or respiratory droplets)

**Minimum recommended PPE is:**

- A single pair of disposable nitrile gloves,
- Disposable isolation gown or single-use/disposable coveralls<sup>1</sup>,
- Any NIOSH-approved particulate respirator (i.e., N-95 or higher-level respirator), and
- Eye protection (i.e., goggles or disposable face shield that fully covers the front and sides of the face)<sup>2</sup>.

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<sup>1</sup>If unable to wear a disposable gown or coveralls, ensure all gear is cleaned/disinfected after contact with individual.

<sup>2</sup>CDC recommends goggles or a face shield. If they are unavailable or interfere with vision, safety glasses with side shields will provide some protection.



## **Denver Fire Department Personnel Guidance Response to Potential Cases of Coronavirus Disease 2019 (COVID-19 - DFD)**

### **After close contact:**

#### **DECON Procedures for Possible COVID-19 Exposures at the conclusion of a call:**

- Prior to getting back on the rig doff mask, safety glasses, gown, and respirator (N95 or P100) with gloves on.
- Place N95 or P100 in a biohazard bag and seal or place in a Ziplock bag. These masks will be delivered to the districts Chiefs house for collection and sanitation.
- The doff'd gown and gloves will be disposed of in a bio-hazard receptacle in the ambulance.
- Safety glasses should be cleaned with disinfecting wipes (purple containers)
- Wash hands as soon as possible.
- Wash your face if you touched it with your hands
- If involved in an obvious transmission:
  - Avoid shaking clothes
  - Wash your clothes in hot water and dry with heat
  - Take a shower

### **Apparatus/Equipment**

- Wear gloves while performing de-contamination duties.
- Washdown surfaces with Oxyverse 16 located in firehouse dispensers.
- Another option is to use a bleach solution
  1. 20:1 ratio of water to bleach, ¾ cup to one gallon.
  2. Bleach solution has a shelf life of 24 hours.

**Contact the Department Quartermaster for the replacement of all sanitizing supplies. (Do not request from Denver Paramedics)**

## COVID-19 NON-TRANSPORT PROTOCOL

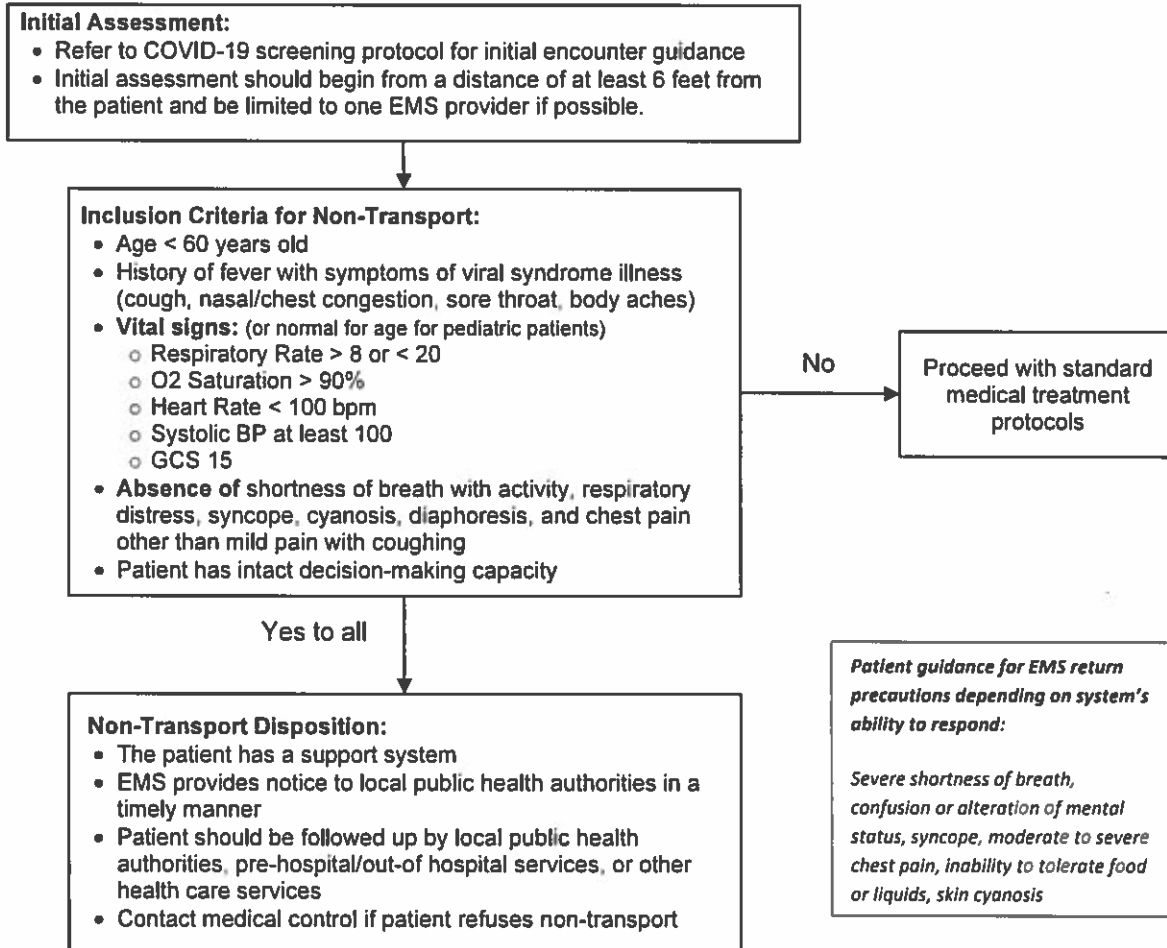
### Purpose

- A. Identify patients that are safe to not transport to a hospital during widespread cases of confirmed COVID-19 patients in order to accomplish the following:
- a. Minimize disease transmission to the community
  - b. Protect first responders and healthcare personnel
  - c. Preserve healthcare system functioning when the system is overwhelmed.

### Indications for Non-Transport

- A. EMS agency Medical Direction has decided to enact non-transport guidelines based on local indications that the healthcare system infrastructure is overwhelmed. This may include, but is not limited to, one of the following circumstances:
- a. Hospitals are exceeding maximum census
  - b. Hospitals and facilities are experiencing significant overcrowding
  - c. Hospitals and first response agencies have enacted surge plans
  - d. Healthcare providers are unable to obtain required personal protective equipment (PPE) to prevent transmission of disease.

### Assessment Algorithm for Non-Transport



## Decision Tree for symptoms

### **CORONAVIRUS**

- Fever
  - Cough
  - Shortness of Breath, or difficulty breathing
  - Symptoms appear 2-14 days after exposure
- 

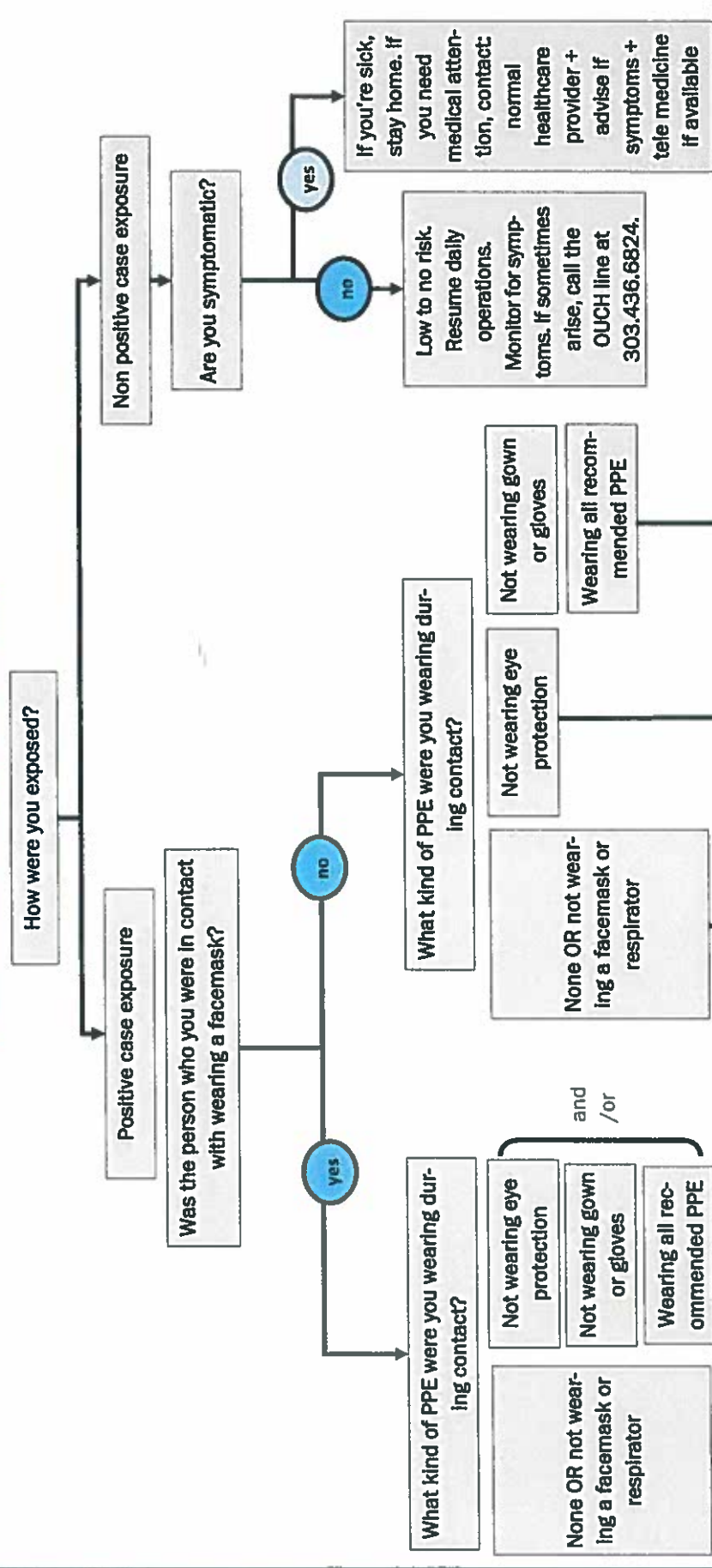
### **FLU**

- Fever
  - Cough
  - Muscle aches
  - Fatigue & weakness
  - Chills & sweats
  - Congestion
  - Sore throat
- 

### **ALLERGIES**

- Sneezing
- Itchy nose, eyes or roof of the mouth
- Runny, stuffy nose
- Watery, red or swollen eyes

**You are a HEALTH CARE PROVIDER or FIRST RESPONDER**



Recommended monitoring for COVID-19 (until 14 days after last potential exposure)	Work restrictions for asymptomatic individual	Exposure category
Active monitoring	Exclude from work for 14 days after exposure	medium
Self with monitoring with delegated supervision	none	low
Active monitoring	Exclude from work for 14 days after exposure	high
Active monitoring	Exclude from work for 14 days after exposure	medium
Self monitoring with delegated supervision	none	low

# Coronavirus Disease 2019 (COVID-19) Risk Assessment and Public Health Management Definitions

\*definitions taken from CCD

**Self-monitoring:** individual should monitor themselves for fever by taking their temperature twice a day and remain alert for respiratory symptoms (e.g., cough, shortness of breath, sore throat)\*. Anyone on self-monitoring should be provided a plan for whom to contact if they develop fever or respiratory symptoms during the self-monitoring period to determine whether medical evaluation is needed.

**Active monitoring** means that the state or local public health authority assumes responsibility for establishing regular communication with potentially exposed people to assess for the presence of fever or respiratory symptoms (e.g., cough, shortness of breath, sore throat)\*. For HCP with *high-* or *medium-risk* exposures, CDC recommends this communication occurs at least once each day. The mode of communication can be determined by the state or local public health authority and may include telephone calls or any electronic or internet-based means of communication.

**Self-Monitoring with delegated supervision** in a healthcare setting means HCP perform self-monitoring with oversight by their healthcare facility's occupational health or infection control program in coordination with the health department of jurisdiction, if both the health department and the facility are in agreement. On days HCP are scheduled to work, healthcare facilities could consider measuring temperature and assessing symptoms prior to starting work. Alternatively, a facility may consider having HCP report temperature and absence of symptoms to occupational health prior to starting work. Modes of communication may include telephone calls or any electronic or internet-based means of communication.

**Close contact** for healthcare exposures is defined as follows: a) being within approximately 6 feet (2 meters), of a person with COVID-19 for a prolonged period of time (such as caring for or visiting the patient; or sitting within 6 feet of the patient in a healthcare waiting area or room); or b) having unprotected direct contact with infectious secretions or excretions of the patient (e.g., being coughed on, touching used tissues with a bare hand).

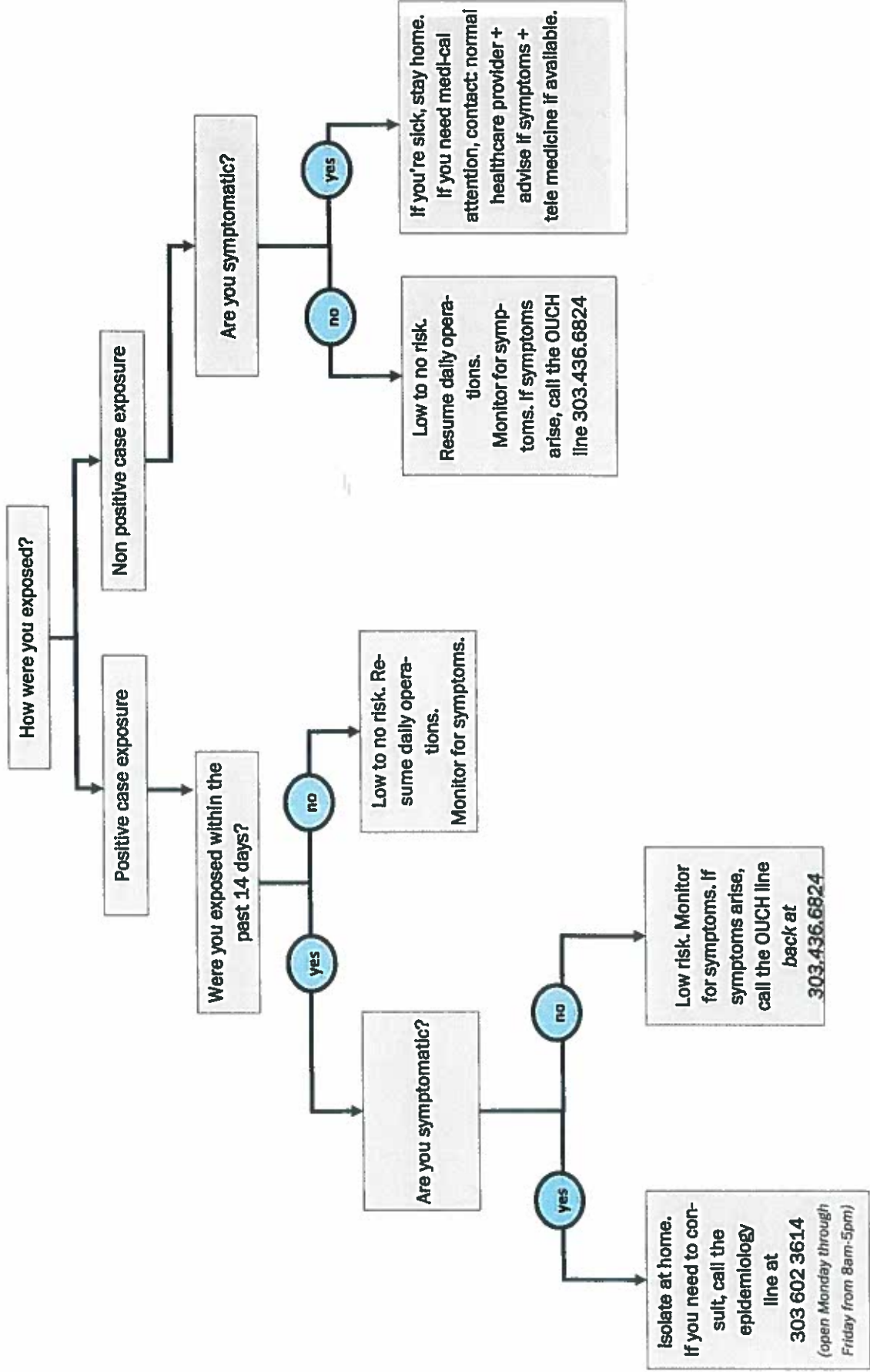
Data are limited for definitions of close contact. Factors for consideration include the duration of exposure (e.g., longer exposure time likely increases exposure risk), clinical symptoms of the patient (e.g., coughing likely increases exposure risk) and whether the patient was wearing a facemask (which can efficiently block respiratory secretions from contaminating others and the environment), PPE used by personnel, and whether aerosol-generating procedures were performed.

**High-risk** exposures refer to individuals who have had prolonged close contact with patients with COVID-19 who were not wearing a facemask while HCP nose and mouth were exposed to material potentially infectious with the virus causing COVID-19. Being present in the room for procedures that generate aerosols or during which respiratory secretions are likely to be poorly controlled (e.g., cardiopulmonary resuscitation, intubation, extubation, bronchoscopy, nebulizer therapy, sputum induction) on patients with COVID-19 when the healthcare providers' eyes, nose, or mouth were not protected, is also considered *high-risk*.

**Medium-risk** exposures generally include HCP who had prolonged close contact with patients with COVID-19 who were wearing a facemask while HCP nose and mouth were exposed to material potentially infectious with the virus causing COVID-19. Some *low-risk* exposures are considered *medium-risk* depending on the type of care activity performed. For example, HCP who were wearing a gown, gloves, eye protection and a facemask (instead of a respirator) during an aerosol-generating procedure would be considered to have a *medium-risk* exposure. If an aerosol-generating procedure had not been performed, they would have been considered *low-risk*. See [Table 1](#) for additional examples.

**Low-risk** exposures generally refer to brief interactions with patients with COVID-19 or prolonged close contact with patients who were wearing a facemask for source control while HCP were wearing a facemask or respirator. Use of eye protection, in addition to a facemask or respirator would further lower the risk of exposure.

You are a OGD employee  
NOT a first responder or health care worker





## Wellness Resources

**DENVER CITY EMPLOYEE ASSISTANCE PROGRAM (ComPsych)** (free, 6 sessions per issue)  
Phone: 877-327-3854 Website: [www.guidanceresources.com](http://www.guidanceresources.com) (company ID: DENVEREAP)

**NICOLETTI-FLATER & ASSOCIATES** (public safety industries specialization; free, unlimited sessions)  
Appointment Line: 303-989-1617 Crisis Line: 720-675-9502  
Website: <http://traumathreatandpublicsafetypsychology.com/>

**DR. KAREN JACKSON** (fire services specialization; free, unlimited sessions)  
Appointment Line: 303-257-0377 Email: [kiackson52@msn.com](mailto:kiackson52@msn.com)

**INSURANCE PROVIDER RESOURCES:** (co-pay may apply based on plan)

**Kaiser Permanente Behavioral Health**

Phone: 303-471-7700

Website: [www.kaiserpermanente.org](http://www.kaiserpermanente.org)

**Denver Health Behavioral Health**

Phone: 303-602-2146

Website: [www.denverhealth.org](http://www.denverhealth.org)

**United Healthcare Care24**

Phone: 800-828-1120

Website: [www.uhctools.com/services/care24](http://www.uhctools.com/services/care24)

**CONFIDENTIAL SUICIDE/CRISIS RESOURCES** (external to the City)

24/7 national and local crisis resources:

- Colorado Crisis Services/Community Crisis Connection: 844-493-TALK (8255)
- National Suicide Prevention Lifeline: 1-800-273-8255

24/7 resources specifically for Public Safety professionals:

- Colorado Emergency Responder Crisis Text Line: Text "BADGE" to 741741
- Safe Call Now: 206-459-3020
- Cop Line: 1-800-267-5463

### PEER SUPPORT

**Denver 911**

Jodi Marzano  
Desk: 720-913-2012  
Cell: 303-210-6938

**DFD**

Captain Greg Pixley  
Cell: (303)-503-7490  
Roster at: [DFD Peer Support](#)

**DPD**

Sergeant Robert Waidler  
Desk: 720-913-1373  
Cell: 303-435-0702  
Roster at: [DPD Peer Support](#)

**DSD**

Major Sonya Gillespie-Carter  
Cell: 720-641-1190  
Roster at: [DSD Peer Support](#)

**DPD Resiliency Program**

Sergeant Robert Waidler  
Desk: 720-913-1373  
Cell: 720-641-1190

**DSD**

Employee Outreach Program (EOP)  
Captain Paul Oliva 720-865-0477  
Jacob Matthews 720-865-0476  
[eop@denvergov.org](mailto:eop@denvergov.org) or [DSD EOP](#)

**CHAPLAINS' UNITS**

- DFD: Chaplain Ron Biegler: 720-839-9537 [ron@ronbiegler.com](mailto:ron@ronbiegler.com)
- DPD: On-Call Chaplain Phone: 720-641-0791
- DSD: Chaplain Jonathan Knott: 303-435-2028